



Town of Superior

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Chair: Sheila Keup
Supervisor: Janet Dalbec
Supervisor: Bob "Zimm" Zimmerman
Clerk: Patrice Stalvig
Treasurer: Cindy Theien

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, June 8, 2016

Meeting called to order by Chairman Keup at 7:02 PM.

The Pledge of Allegiance was recited and Compliance with the Open Meeting Law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall and the website. Present: Chairman Keup, Supervisors Dalbec and Zimmerman, Treasurer Theien and Clerk Stalvig.

Keup motioned and Zimmerman seconded to approve the May 11th, 2016 meeting minutes. Motion passed unanimously.

Keup motioned and Zimmerman seconded to accept the report of the bills paid under the Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 4570 through 4584 and three electronic payments for a total of \$14,417.96. Motion passed unanimously. Dalbec motioned and Keup seconded to approve payment of our bills. Vouchers presented for payment were processed with check numbers 4585 through 4612 totaling \$37,935.35. Motion passed unanimously.

Fire Department Report

Chief Fiegle provided a written report indicating a total of 17 response calls in May; 12 in the Town of Superior and four in the Village of Oliver. There were three wildland fires and one structure fire. The prevention message focuses on fireworks. State law allows the sale, possession and use some fireworks without a permit and with no age restriction. Any device that explodes or leaves the ground requires a valid permit. It is illegal in Wisconsin to *possess* or *use* these exploding fireworks, such as firecrackers, roman candles, bottle rockets and mortars without a valid permit.

Dalbec stated the Fire Department was commended quite highly by the state patrol recently. While returning from training, four members came upon an accident, offered assistance and medical supplies, and stayed until the victims were transported. The Town of Superior residents are very well protected by this highly trained group of volunteers. The money the town spends on training is well worth it. Zimmerman added we have one of the best volunteer departments in the state and are fortunate to not have to actively recruit new members.

Treasurer Report

Treasurer Theien provided copies of the Cash Summary Report, Receipts Breakdown, Balance Sheet and Income Statement. Theien reported the Town received an ATC payment of \$29,630.00 and most liquor license fees in May. We will be converting to a new system and future reports will likely look a little different. A copy of the report is on file with the clerk. Dalbec wants to meet with the Treasurer to set up Stony Brook accounting.

Theien reported the Fire Department fundraising/donation accounts collectively total \$57,615.18. A balance sheet and list of transactions by account was also provided. A copy of the report is on file with the clerk.

Plan Commission Report

Dalbec indicated the Plan Commission did not meet this month.

Stony Brook Committee Report

Dalbec reported that the next meeting of the Stony Brook Committee will be Monday, June 13. The flea market/sale was successful, with steady people all day long. It was a good turnout.

Chairman Report

Keup reported During Rd is being ditched, storm damage was cleaned up, and the transmission was repaired on the pickup. The clerk will be out of the office on June 16th. Sealcoating on the town hall and garage parking lot will take place next week, weather permitting. New fire sign installation began today. Dust control and mowing will begin soon.

As requested by resident, Keup reported that Summit residents can also contract with Waste Management on an individual basis, which is why they may have garbage/recycle cans out on the same day as the Town of Superior. More research will be needed to determine who's paying the tipping fees.

Correspondence

A letter was received from DoT regarding the June 30, 2016 sunset date on the 2012-2013 LRIP Project. The project was done jointly with the Town of Summit and was completed three or four years ago. Clerk will get the paperwork from the Town of Summit clerk.

Old Business

- a. Attorney Johanna Kirk reviewed the garbage ordinance and made suggestions on ways to improve it. Zimmerman will work with Kirk and provide a new draft at next month's meeting.
- b. Kirk had questions and suggestions for improving the building permit ordinance. Kirk will work with Brian Conley, Certified Inspector, and provide a new draft at next month's meeting. The Town also needs a contract with the Inspecting agent.
- c. Theien reported Anderson, Hager & Moe indicated a cost of \$6800-\$7250 for a 2015 audit of the Town, not including the Sanitary District. A presentation fee of \$250 would be incurred for them to present the 2014 audit to the Board. They could start an audit during the July/August timeframe. A 2015 audit was not budgeted, but there is a balance in the budget line of \$2650. The remaining funds could come from the contingency account. Dalbec motioned and Zimmerman seconded to continue the ongoing process of a 2015 audit. Check with the towns association to see if we need a public hearing. If we need a public hearing, arrange one as soon as possible. If not, then transfer funds from the contingency fund and notify the audit company with a letter of engagement. Motion passed unanimously.
- d. Keup motioned and Dalbec seconded to move Self-introduction of candidates running for area offices to the next item on the agenda. Motion passed unanimously. Dan Blank introduced himself as a candidate running for District Attorney in August.
- e. Keup reported the motion made regarding upgrading the website in a prior month's meeting was unclear and needed to be addressed in order to move forward. After discussion, Keup motioned and Zimmerman seconded to continue with Cool Town Connect designing our website and web hosting. Motion passed.

New Business

- a. Keup motioned and Zimmerman seconded to approve all the bar operator applications on the list provided. Applications reviewed prior to -- and presented for approval at -- the meeting were for Rae Ann Anderson, Joleen Berge, Sherry Berge, Catherine Berthiaume, Chris Carlson, Kellie Carlson, Sherri Carlson, Debra Curley, Kimberly Dreier, Kristen Egeberg, Donna Horrocks, Sonya Krug, Debbie McGinnis, Shelloy Miller, Damaso Morales, Mary Ellen Morales, Philip Nephew, Kay Peters, Anna Pettingill, Diane Potter, Steve Salgy, Robyn Schelinder, Garrett Schroeder, James Vernon, Christina Waletzko and Andrea Wetterlind. Motion passed unanimously.
- b. Keup motioned and Zimmerman seconded to approve all the liquor license applications on the list provided. Dalbec indicated some of the maps drawn were weak. Motion passed unanimously. License applications reviewed prior to -- and presented for approval at -- the meeting were for:
 - a. Borders Bar and Grill – Class B beer and liquor, and cigarette
 - b. Bucktales – Class B beer and liquor
 - c. Four Corners – Class A beer and liquor, and cigarette

- d. Infield Bar – Class B beer and liquor
 - e. Mont du Lac Snowsports – Class B beer and liquor
 - f. Manitou Inn – Class B beer and liquor, and cigarette
 - g. Mattie’s – Class B beer and liquor
 - h. Pattison Golf Course – Class B beer and liquor
 - i. Wabegon Bar – Class B beer and liquor
- c. The Clerk and Treasurer will both be in training during the July board meeting, and Zimmerman and Dalbec are both unavailable on the date of the August Board meeting. Keup motioned and Zimmerman seconded to move the July Board meeting to Wednesday, July 6th at 7pm; and the August board meeting to Monday, August 15th at 7pm. Motioned passed unanimously.
- d. US Geological Survey (USGS) requested permission to install a stream gage at Logan Ave (Cemetery Rd) crossing of the Pokegama River to measure water elevation, stream flow volume and discharge. Keup motioned and Zimmerman seconded that we allow them to move forward with current practices. Motion passed unanimously. Keup will notify the USGS.
- e. Fire Chief Fiegle provided some date options to meet with the board to discuss a length of service program for the volunteers. Board members first choice is June 20th around 5pm, second choice is June 27th around 5pm. Clerk will check with Chief and notify board members of final date to meet via email.
- f. Stalvig/Telega rented the hall on May 14th and the boiler was not working, so there was no heat during their event. Renters requested a 50% refund of their rental fees. Keup motioned and Zimmerman seconded to refund half of the rental fee, which is \$35. Motion passed.
- g. As stated in the town newsletter sent out in December, the board discussed the dust control policy. The Town has a schedule for dust control, and the schedule has been working well. If residents request additional dust control they should be charged for it. The shop foreman has the amounts that would be charged, if additional dust control could be performed.
- h. Additional information was provided regarding the request by Dave Willoughby for a refund of a 2015 garbage payment. The requestor had asked for discontinuation of garbage service in December of 2014 because he recently purchased the uninhabitable property which was to be torn down. Possibly due to the changeover in staff, this cancellation didn’t happen and the property owner was billed for garbage during 2015. Keup motioned and Zimmerman seconded to refund the garbage payment for 2015. Motion passed unanimously.

OTHER INFORMATION OF PUBLIC INTEREST

Dalbec reported Bruce Thompson, from Better City, presented at the recent Towns Association Meeting. There are preliminary plans for developments in the City of Superior that would allow for partnerships for development and provide some needed retail and community options for residents in the area.

Clerk provided a survey request from the Wisconsin Towns Association to all board members and requested they complete their portion and return it before the July 6 board meeting.

Clerk indicated the Wisconsin Department of Revenue is recruiting applicants for Property Assessment Technician 1 or 2 positions. The email will be posted on the bulletin board.

There being no further business, meeting was adjourned at 8:45 pm.

Respectfully submitted by Patrice Stalvig, Clerk
DRAFT MINUTES 06-09-16

MINUTES APPROVED ON THIS _____ DAY OF _____, 2016

CHAIR SIGNATURE _____

CLERK SIGNATURE _____