Town of Superior

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Chair: Sheila Keup
Supervisor: Janet Dalbec
Supervisor: Bob "Zimm" Zimmerman
Clerk: Patrice Stalvig
Treasurer: Cindy Theien

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING
Wednesday, January 13, 2016

Meeting called to order by Chairman Keup at 7:15 PM.

The Pledge of Allegiance was recited and Compliance with the Open Meeting Law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall and the website.

Present: Chairman Keup, Supervisors Dalbec and Zimmerman, Treasurer Cindy Theien and Clerk Patti Stalvig.

Keup moved and Dalbec seconded to accept the minutes of the December 9, 2015 meeting. Motion passed unanimously. Keup motioned and Zimmerman seconded to accept the minutes of the December 8, 2015 meeting. Motion passed unanimously. Keup motioned and Dalbec seconded to accept the minutes of the December 17, 2015 meeting. Motion passed unanimously.

Dalbec motioned and Keup seconded to approve the bills paid under Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 4271 through 4310 and four electronic payments. Motion passed unanimously. Keup motioned and Dalbec seconded to approve the payment of bills. Vouchers presented for payment were processed with check numbers 4311 through 4330. Motion passed unanimously.

Fire Department Report

Chief Fiegle reported two EMS and six fire/rescue responses this month; five calls to Oliver, nine to Town of Superior, two for mutual aid in Summit and Oakland. A FEMA Assistance grant application will be submitted this week to apply for a new fire engine. If awarded, the grant could provide $480,000 and require $24,000 matching funds. Annual food drive collected 1174 lbs. of food from residents in Oliver and the Town of Superior. Northwest Community Action was very appreciative of the donation. EMS refresher classes start this month at the Town Hall. The Snow Shoe races at Anna Gene Park, a fundraiser for both the towns of Oakland and Superior, will be held on February 21st. Raffle tickets are available from local businesses and firefighters. 1st prize $500 cash, 2nd prize $300 or gift certificate to Shooters Supply, 3rd prize $150 cash. Tickets are $2.00 each or 3 for $5.00. A copy of the report is on file with the clerk.

Treasurer Report

Treasurer Theien reported the beginning balance for December, excluding fire department accounts, was $517,177.08. Receipts of $403,386.39 and disbursements of $175,697.79 left a month-end balance of $744,865.68. Vouchers presented for payment in December were processed with check numbers 4228 through 4285 and four electronic transfers. Fire Department Accounts showed a month-end balance of $54,583. A copy of the report is on file with the clerk. When asked by a resident about depositing outstanding checks, Theien explained that because the town is on a cash basis accounting system, payments received in 2015 for garbage service in 2016 were held until 2016 to be deposited. Zimmerman questioned whether an accrual accounting system would be better serve the Town and reported the Wisconsin Towns Association said this is an option. Further research would be required. Theien reported we received the $2 million bond coverage for cash assets during tax season, and the fee was $189.

Plan Commission Report

Plan Commission Chair Letourneau reported there was no meeting in December. Next meeting is January 27.

Chairman Report

Chairman Keup reported road maintenance continues and roads are in good shape after the rough start to winter. Keup researched costs for updating the kitchen as requested by the Lions Club. A double oven would run between $1500-$2000 and an industrial dishwasher around $7,000 plus chemicals. Item will be put on February agenda for discussion.

Correspondence

a. Letter from Douglas County Zoning requesting participation in the final stage of the City of Superior/Douglas County Hazard Mitigation Plan Update. The plan will be available for review in mid-January, and would require communities to provide 25% of the production cost, or $9667.80.
b. Letter received from Northern Interstate Construction expressing interest to bid on town quarry on Dump Road. Decision to sell would need to be voted on at an elector's meeting. Another option would be to lease the land, or sell the sand, retaining ownership of the property. More research is required. Board will review prior to, and discuss at, the February meeting.
c. A thank you card was received from Credence Farms for posting "Caution Horse Crossing" sign on Station Road.
d. Inspection Services issued a deck permit for residence at 3635 E Cty Rd B and remodeling permit for resident at 3772 E Nemadji Loop Rd.
e. Letter was sent to WI Dept of Revenue thanking them for assistance in correcting the fuel excise tax refund that was filed this spring. The Town owes the Dept of Revenue $778.07 for refund incorrectly claimed through March. Also, ICO has credited the Town $2272.70 for tax paid in 2015 that should not have been charged. Working with the Dept of Revenue to rectify the situation enabled the town to avoid a $10,000 fine.
f. Brochure received on the Wisconsin Deferred Compensation Program, a supplemental retirement savings program that employees can contribute to. It requires no up-front costs to employers, and requires minimal maintenance each pay period. Board will research and bring it to February meeting.

Old Business

a. Fire department agreement has been sent to Oliver for signature. Dalbec questioned how a village without a fire department can get 2% dues payments. Chief Fiegle explained that each municipality has to provide fire protection services; whether contracted or provided themselves. Oliver contracts with the Town of Superior for their fire prevention and inspection services.
b. Dalbec motioned to purchase signs after Patti researches warranty. Keup seconded. Sample fire sign was reviewed and concerns expressed about peeling and warranties. Keup motioned to strike the motion. De facto second. Clerk will research warranty information and report at February meeting.

New Business

a. Regarding the Beaver Damage Management Service Agreement for 2016, Dalbec motioned to go with Daniel Zuchowski according to the wording and the time element. Keup seconded. Motion unanimously approved.
b. The request for use of the town hall on February 13, and subsequent request for waiver of hall rental fee, was cancelled by Bill Anderson on January 11 after agendas were posted.
c. Roger Letourneau, being ¼ undivided owner, tenants in common, of property at 3048 S State Hwy 23 requested Raze Order for building, citing it as a public safety hazard, eyesore, and potential environmental hazard. Board will research and address at February meeting.
d. Keup motioned to approve the Joint Powers Agreement for the Douglas County 911 Emergency System for 2016. Dalbec seconded. Motion passed unanimously.
e. Keup motioned to make donation to Superior Days. Dalbec seconded. Pat Ryan stated the issues for Superior Days this year is a 0.5% sales tax referendum that would be strictly for county highways, and mental health issues. Keup amended the motion to approve a donation to Superior Days in the amount of $100. Zimmerman seconded. Motion passed unanimously.
f. Regarding the request for donation, volunteer work, or prayers from Catholic Charities, Dalbec motioned not to contribute due to the law that says we don't have the authority to spend the people's money that way. Zimmerman seconded. Motion passed unanimously.
g. Dalbec motioned to accept the request from the Wisconsin Towns Association for investment in Urbanizing Towns Committee. Keup seconded. Motion failed unanimously.

h. Dalbec motioned to deny Superior Scholarship Foundation's request for donation. Zimmerman seconded. Keup recused herself. Motion carried.

i. Garbage Collection and Removal Ordinance was reviewed and determination was made that participation is required as stated by Section III, paragraph A "It shall be the duty of the owner of every residential structure, multiple residential structure, commercial or industrial establishment to provide for not less frequent than weekly disposal of all MSW generated by such dwelling units, through employment of the services of the Township's license collector." (MSW is municipal solid waste generated primarily by residents and commercial activities.) Other parts of ordinance may need to be updated due to recent technology. Board will review prior to and discuss at March meeting.

j. Keup motioned and Dalbec seconded to approve the ordinance for stop sign on Lindberg Road. Clerk explained this road was overlooked when creating the ordinance for all existing stop signs. Motion unanimously approved.

k. Zimmerman motioned to send Cindy and Patti to Wisconsin Municipal Clerks and Treasurers Institute. Keup seconded. Motion amended to approve the trip for Patti and Cindy and the town pays for one room. Dalbec seconded. Motion carried.

l. New law allows posting on website and one physical location. Clerk will research to see if ordinance or other documentation is required and bring information to February meeting.

m. Regarding creation and hiring process for Town Constable position, the clerk presented an option to appoint a dog catcher. Money was budgeted for a constable, a position that would need to be created at an electors' meeting. A dog catcher can be appointed by the town board, and may be able to be paid out of dog license fees collected. Payment options need to be researched, and if money comes from general fund, a budget amendment would be required to pay a dog catcher, rather than a constable. Board and clerk will research options and bring back to February meeting.

OTHER INFORMATION OF PUBLIC INTEREST

a. Photo ID will now be required in order to vote. If you don't bring a photo ID with you when you vote, you'll be required to cast a provisional ballot, which will only be counted if you return with your photo ID in a timely manner. In addition, if you will be *registering* to vote, you will need proof of *residence.* If you have questions, contact the clerk.

b. Town hall has a new fax number, (715) 399-0181, which did not require an additional phone line

c. John Engelbrecht, owner of Scrap Happy, informed the board he would be requesting a review for a zone change, to become a Class I, rather than a Class IV, scavenger. The reclassification would eliminate the requirement for junk titles to accept scrap vehicles. There are no other scrap yards for vehicles in the immediate area.

d. Pat Ryan informed the board that $2 million was awarded for the Rural Housing plan. More information is available from Douglas County.

e. Jerry Paine introduced himself as a candidate for County Board, representing District 15 , which includes a portion of the Town of Superior. He was invited to the Friends of Stony Brook Committee meeting next Monday, January 18, at 6pm.

There being no further business, meeting was adjourned at 9:05 pm.

Respectfully submitted by Patrice Stalvig, Clerk
DRAFT MINUTES 12-10-15

MINUTES APPROVED ON THIS 10 DAY OF Feb, 2015

CHAIR SIGNATURE Sheila Keup CLERK SIGNATURE Patrice Stalvig