



Town of Superior

4917 South State Road 35
Superior WI 54880



Phone/fax: 715 399-8385
E-mail: townofsuperior@centurytel.net
Web: www.townofsuperior.net

Chair: Sheila Keup
Supervisor: Janet Dalbec
Supervisor: Bob "Zimm" Zimmerman
Clerk: Patrice Stalvig
Treasurer: Cindy Theien

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, March 9, 2016

Meeting called to order by Chairman Keup at 7:02 PM.

The Pledge of Allegiance was recited and Compliance with the Open Meeting Law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall and the website. Present: Chairman Keup, Supervisors Dalbec and Zimmerman, Treasurer Theien and Clerk Stalvig.

Keup motioned and Zimmerman seconded to accept the meeting minutes for February 10th, with the corrections to the Treasurer's Report. Motion passed unanimously.

Dalbec motioned and Keup seconded to approve the Alternative Claims Procedure payments. Vouchers presented for payment were processed with check numbers 4380 through 4427 and three electronic payments. Motion passed unanimously. Keup motioned and Dalbec seconded to approve payment of our bills. Vouchers presented for payment were processed with check numbers 4428 through 4444. Motion passed unanimously.

Fire Department Report

Chief Fiegle reported another new record for calls in a single month of 17; 13 in the Town of Superior and four in the Village of Oliver. Members are attending EMS and Fire training in Rice Lake this weekend. Audrey Jordahl completed the 60-hr entry level fire fighter straining last month. She and Capt Walsburg are entering Fire Fighter 1, which is the next level. Brett Uchanski completed and passed his EMT course. There are now 12 EMT's and two EMR's. February expenses for fundraising were \$499.00 and income from the Oliver meat Raffle of \$876.00. Balance as of 2/29/16 for fire department fundraising/donations accounts is \$54,606.76. Copy of the report is on file with the clerk. Jan Dalbec thanked the fire department for the great job they continue to do. She pointed out the Town of Superior has one of the largest rosters of volunteers, and they stay prepared for emergencies not only of residences, but pipelines, railroads, terrorism, spills, contaminated water and the like. Everyone agreed we're very fortunate to have them.

Treasurer Report

Treasurer Theien reported the beginning balance for February, excluding fire department fundraising/donations accounts, was \$1,267,535.11. Receipts of \$616,955.75 and disbursements of \$1,302,920.39 left a month-end balance of \$581,570.47. Vouchers presented for payment in February were processed with check numbers 4345 through 4412 and three electronic payments. The large dollars this month are primarily due to real estate taxes collected, which then have to be paid right back to the county, school district, and WITC. A copy of the report is on file with the clerk.

Plan Commission Report

Janet Dalbec reported the Plan Commission did not meet in February.

Stony Brook Committee Report

Patti Stalvig reported the committee met on Monday to finalize plans for the Betty Nelson Memorial Easter Egg Hunt to take place on Saturday, March 26 from 12 to 2p. Donated prizes of a 12" toddler bike, two \$25 gift cards to WalMart, and a stuffed bunny will be given away at 2p, along with candy for the hundreds of eggs that will be hidden. A cleanup day is scheduled for this Saturday morning, March 12 at 10am to ensure there are no hazards for hunting children.

Volunteers are welcome! Other upcoming events include a Stony Brook Rummage sale on April 23rd, and the flea markets/vendor/craft sales in June and September. A new vision plan has been drawn up and is posted on the bulletin board in the town hall. A landscape architect will be invited to the next meeting to help make sure there are no issues before any work begins.

Chairman Report

Chairman Keup reported garage staff has been steaming culverts, scraping off snow and ice and sanding roads. When possible, grading and repairs are taking place on Darrow, Irondale and Manitou Valley Roads. The roads are in poor shape right now, and grading will resume on 3/10/16 if the weather cooperates. All equipment is working in and good shape. Keup also reported the clerk started using an NBC rewards credit card to pay some town bills. With the rewards program, paying Waste Management alone for one year, would earn cash back for the town of ~\$1350.00. Clerk is also working with SWL&P and ECE to determine how much energy use is for the garage and be considered eligible highway expenditures reported to the state. That could increase funding from the state. Keup reported she received a thank you letter for our donation to Superior Days. The letter indicated this is the 31st year they have travelled to Madison to represent and bring awareness to the issues in our area.

Correspondence

- a. WITC is soliciting applicants for board member vacancies. A copy of the letter with all the information is posted on the bulletin board in the Town Hall.
- b. WI Dot is preparing plans for roadwork on Hwy 35 from the Douglas/Burnett County line north to Cty Rd B. In 2017, culvert maintenance will take place. 2018 will be pavement rehabilitation from the Douglas/Burnett County line north to the Tower Fire Lane. Surface layer of the road will be removed and replaced with new asphalt and new guard rail. 2020 will be the same work on the highway between Tower Fire Lane north to Pattison Park and the intersection of Cty Rd B.
- c. DoA Local Government Report was received. Highlights include 1) ATV Trail Aids where municipalities can apply for funds to acquire, insure, develop and maintain ATV trails, areas and routes (applications are due in the regional offices by April 15 for the following season); 2) Economics and Financial Literacy Seminars for firefighters, police officers, veterans and opinion leaders, to increase their understanding of free enterprise and improve their financial well-being; and 3) free hazardous material awareness and waste disposal training sponsored by the Bureau of State Risk Management taking place at LCO Ojibwa Community College on Thursday, March 31. Training will teach best management practices for waste handling, storage, disposal and recycling of products such as fluorescent lamps, batteries, chemicals, oils, antifreeze, paints, thinners, cleaners, corrosives and poisons.

Old Business

- a. Keup reported estimates had been received from Benson Cabinets for replacing the serving countertop in the kitchen. Keup and Dale Johnson met with Duane from Upper Lakes Foods to inquire about remodeling or upgrading the kitchen. A larger oven would require a hood, which would mean moving walls, and wiring and become very expensive. Keup contacted ECE about the shortage of hot water for large events. Taking the hot water heater off of hot peak would double the expense to heat it. Another option would be for ECE to come out and take the hot water off of off-peak only for events. There is typically a fee of \$75 per event, but ECE may agree to charge it once per year. Zimmerman asked about installing a mixing valve. Keup will look into it and contact the Lions Club to see which options they feel may work best. Dalbec stated if we get new countertops to be sure to work with Pete Radzak, the custodian. Zimmerman will look into redesigning the kitchen for a better layout.

New Business

- a. Zimmerman motioned and Keup seconded to change the pay for election inspectors to \$8.50 per hour and pay for chief election inspectors to \$9.00 per hour effective retroactively to January 1, 2016. The board had budgeted for this pay increase in December 2015. Motion unanimously approved.
- b. Mark Hafferman of Associated Appraisals reported palpable errors discovered on two properties after tax bills were sent out. Mr. Berg purchased property at 2225 E Kimmes Road from a bank that had foreclosed on it after the first of 2015. The double-section manufactured home had burned, but no building permit had

been submitted, which would have led to Hafferman checking on the property, because it was bank-owned. Mr. Berg received a tax bill for the improvement and well, which were no longer there. Jason Mains also purchased bank-owned property for a trailer on property adjacent to his own. The trailer had been removed prior to the first of 2015, but since no building permit had been requested to replace the trailer, Hafferman was unaware of the change. Both of these taxpayers will need a chargeback of taxes processed to reduce the amount of taxes owed on the property. Hafferman suggested that residents notify the Town Clerk when they have a building that collapses, has significantly diminished value, or has been removed and won't be replaced. This may reduce the amount of property taxes owed. Hafferman needs the 2015 mil rate and will work with the clerk and treasurer to have the chargeback process completed prior to the November deadline.

- c. Zimmerman motioned and Keup seconded to allow separate hotel rooms when traveling for town business. This reverses a decision made earlier this year by the board. Motion unanimously approved.
- d. A request was made to store pea gravel on town property. During discussion, it became evident that more clarification was needed for what project this was for and whether the county or the state was requesting it, and if there would be a contractor. Keup will clarify.
- e. Garbage ordinance was reviewed and Zimmerman made the following suggestions: no seasonal rates; every dwelling with property taxes collected has to pay; pickup on state highway, county highway and town roads only; container wording needs to be updated; increase late fees for delinquent accounts from \$1.00 per month; and review removal of offensive matter so the duty is by the owner, not the town. Keup would like to include an option for someone to have a variance they could apply for annually; it's not fair to charge people where there is no garbage *generated*. This is different from someone saying they take their garbage to another town or city so the extra expense of their garbage is being transferred and it's not legal. Keup requested the clerk provide a draft ordinance implementing these changes for the April or May meeting.
- f. Hall rental fees and waivers were discussed. Based on board discussion and input from Pat Ryan, the fee can be waived for funerals and benefit fundraisers of current taxpaying residents of the Town of Superior without a waiver request. Civic organizations must still request a waiver. Keup motioned and Dalbec seconded to charge a \$25 deposit, non-refundable if event cancelled closer than 4 weeks prior to the reservation. The deposit is part of the existing hall rental fee and will be paid at time of reservation. Motion unanimously approved.
- g. Keup motioned and Dalbec seconded to approve the public nuisance ordinance. Zimmerman felt the town residents shouldn't pay three times for services. The county, DNR, and Health Department have existing regulations in place that cover the items listed in the recommended town ordinance. Dalbec and resident Chris Carlson indicated the county doesn't address many of the issues and the town ordinance would better suit the residents. Keup questioned who would enforce the ordinance and cover the associated costs. Dalbec asked why the ordinance was put before the board. The clerk received the ordinance in an email and shared with the board. Keup requested it be added to the agenda. Motion failed. A recommendation was made to invite Steve Rannenberg to the May meeting for a better understanding of the county's process and to find ways the town can work with the county to help speed up the process.

OTHER INFORMATION OF PUBLIC INTEREST

- a. Pat Ryan, County Board Supervisor, stated the chicken ordinance was unchanged. A majority of the towns association members would have to vote to change it. It's currently based on how property is zoned. There is still about \$400,000 available for Douglas County housing; spread the word. April 6 there is a CCW long-term care meeting to see where they stand with the new budget proposed.

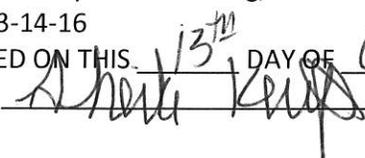
There being no further business, meeting was adjourned at 8:48 pm.

Respectfully submitted by Patrice Stalvig, Clerk

DRAFT MINUTES 03-14-16

MINUTES APPROVED ON THIS 13th DAY OF April, 2016

CHAIR SIGNATURE



CLERK SIGNATURE

