



# Town of Superior

4917 South State Road 35  
Superior WI 54880



Phone: 715 399-8385  
Fax: 715-399-0181  
E-mail: [townofsuperior@centurytel.net](mailto:townofsuperior@centurytel.net)  
Web: [www.townofsuperior.net](http://www.townofsuperior.net)

Chair: Sheila Keup  
Supervisor: Janet Dalbec  
Supervisor: Bob "Zimm" Zimmerman  
Clerk: Patrice Stalvig  
Treasurer: Cindy Theien

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## MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, September 14<sup>th</sup>, 2016

Meeting called to order by Supervisor Jan Dalbec at 7:02 pm.

Pledge of Allegiance was recited and compliance with the open meeting law was met. With postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall, and the Website. Present: supervisors Dalbec, and Zimmerman, Treasurer Theien, and Clerk Stalvig. Absents; Chairman Keup.

Dalbec motioned and Zimmerman seconded to approve the minutes of Monday, August 15<sup>th</sup>, 2016 regular board meeting. Dalbec amended and Zimmerman seconded to approve minutes with correction. Motion passed unanimously. Dalbec Motioned and Zimmerman seconded to approve minutes of the August 18<sup>th</sup>, 2016 special board meeting. Motion passed unanimously.

Clerk reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 4716 through 4740 and two ACH transactions for a total of \$12,846.10. Zimmerman motioned and Dalbec seconded to approve payment of bills. Vouchers presented for payment were reviewed prior to the board meeting and processed with check numbers 4741 to 4763 for a total of \$30,963.91. Motion passed unanimously.

### Fire Department Report

Chief Fiegle reported the department responded to six calls in August; five in the Town of Superior and one mutual aid assist call in the Town of Summit. The department will receive a \$1,000 grant from Enbridge Energy for use towards the UTV skid unit, and is midway through the process of creating specs on the new fire truck being purchased with a FEMA grant. There are three new probationary members who are currently attending entry level Firefighter training in Gordon.

A new five-member fire hall committee should be formed consisting of two fire department members, two town residents and one town board member. Fire department will determine if quotes submitted two years ago are still honored and requests the town board choose the company to perform a needs and site assessment. Report is on file with the clerk.

### Treasurer Report

Treasurer Theien reported the Fire Department account balances \$63,654.31; and town accounts total \$533,580.90 as of August 31, 2016. Any interest earned on ATC income accounts is added to the non-restricted ATC account. Dalbec motioned and Zimmerman seconded to approve the treasurer's report. Motion passed unanimously. Report is on file with the clerk.

### Plan Commission Report

Dalbec reported the Plan Commission recommended approving the Mathy Conditional Use Permit request, and discussed Stony Brook progress. Dalbec stated the Plan Commission allows the town to have some say in how the town is developed, and she would not like to see things go back to no planning for the town.

### Stony Brook Report

Dalbec reported the committee had some reorganization. Secretary/Treasurer for Stony Brook is now Joanne Thompson; Jan Dalbec is the Chair. The group is working on a sign for the Park and had a request to enlarge the existing skating rink. The hockey rink will be determined by the interest of the community. Individuals with knowledge of hockey rinks will need to step up for the hockey rink to become a reality this winter. A future mural wall is one of the upcoming priorities. Maintenance Free is the band that will be playing at 7pm on September 15. Information about Stony Brook Park will be shared at 6pm. Interest in the flea market is waning. Roger Letourneau is working with Candy Anderson on the path for Stony Brook.

### Chairman Report

No report this month.

### Correspondence

The Northwest Regional Planning Commission sent a packet indicating the Duluth-Superior Metropolitan Interstate Council (MIC) approved the release of the draft 2017-2020 Superior Urbanized Area Transportation Improvement Program. A 30-day public comment period began on August 26. The document can be found at [www.dsmic.org](http://www.dsmic.org) and [www.nwrpc.com](http://www.nwrpc.com). The Town of Superior has five projects located within its boundaries. Next year will be the replacement of the abandoned railroad bridge with a culvert on Hwy C west of Hwy 35, along with three road projects near Pattison Park. The fifth project is scheduled for 2019 south of Pattison Park.

### Old Business

- a. The garbage ordinance was reviewed with several questions raised and suggestions made. Due to the ongoing discussion, this topic will be put on the next Agenda.
- b. Zimmerman moved to approve the website resolution. Dalbec seconded. Motion passed unanimously. As a matter of procedure, Dalbec would like to see written recommendations from clerk of what should and should not go on the website.
- c. Discussion took place regarding the fire department charging for calls on state and county highways. It was determined that the department is able to charge for those calls based on state statutes. The department will be responsible for collecting from those responsible or their insurers with funds being payable to the Town of Superior. If unable to collect, Clerk will submit application for reimbursement from state or county along with documentation of collection attempts.

### New Business

- a. Dalbec motioned to accept the recommendation of the Plan Commission to approve the conditional use permit for Mathy with the conditions as stated on the form. Zimmerman seconded. Motion passed unanimously.
- b. After discussion, Dalbec motioned and Zimmerman seconded for the Town of Superior to support the request of SWORDS ATV club to re-sign the ATV trail from Tuff Rd to Darrow Rd and extend signage from Tuff Rd along Cty Rd B west to 150 feet before Hwy 35. Motion passed unanimously. Letter to be sent by the end of September. Manitou Inn has agreed to let his lot be used for ATV trailer parking. ATV sign for Polish Rd was also requested.
- c. Initial budget workshop scheduled for October 10 at 6pm. Zimmerman requested list of office staff needs be provided.
- d. Gravel bids were received from Udeen Trucking and Milestone Materials and opened publicly at 6:15 pm. Zimmerman moved and Dalbec seconded that we award the bid to Udeen Trucking, the lower bid. Motion passed unanimously.

- e. Requests for fuel bids will be sent out the week of September 18<sup>th</sup> and brought before the November board meeting.
- f. Turn Out for Transportation is the first time all 71 counties in Wisconsin will have county-wide meetings with local leaders all on the same night. The plan is for local leaders to bring stories of transportation issues from their municipalities and help raise awareness of the need for funding transportation issues. If residents have stories about a particularly bad road, or one they avoid due to close calls, they should let the town leaders know.
- g. Regulation of Game Farms and Hunting Preserves in Douglas County was recently addressed at a Wisconsin Towns Association meeting.
- h. The Town will soon be hiring employees: Bill Conner has stated he will retire from his full-time position March 24, 2017, and Larry Erickson will be resigning from his part-time position December 31, 2016. In addition, the Treasurer and the Clerk will each be looking for a deputy. By law, if the Treasurer or the Clerk are unable to sign checks, and there is no deputy, the Town would require court approval to get the checks signed. The board will work on the hiring procedure for these positions, but wants to start getting the word out about the opportunities.
- i. Credit card policy will be moved to October meeting.

Moved to closed session at 9:15pm for review of treasurer appointment.  
 Returned to open session at 9:32pm.

Dalbec motioned and Zimmerman seconded to appoint the treasurer for a three-year period. Motion passed unanimously.

Meeting adjourned at 9:34pm.

Respectfully submitted by Patrice Stalvig, Clerk  
 DRAFT MINUTES 09-22-16

MINUTES APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

CHAIR SIGNATURE \_\_\_\_\_

CLERK SIGNATURE \_\_\_\_\_