



Town of Superior

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Chair: Sheila Keup
Supervisor: Janet Dalbec
Supervisor: Bob "Zimm" Zimmerman
Clerk: Patrice Stalvig
Treasurer: Cindy Theien

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, November 9, 2016

Meeting called to order by Chair Sheila Keup at 5:48 pm.

Pledge of Allegiance was recited and compliance with the open meeting law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall, and the Website. Dalbec indicated agenda was not posted on website. Clerk and Chair will follow up. Present: Chairman Keup, Supervisors Dalbec and Zimmerman, Treasurer Theien, and Clerk Stalvig.

Keup motioned and Zimmerman seconded to move to closed session. Motion passed unanimously. Moved to closed session at 5:55 pm per Wisconsin Statute 19.85(1)(c).

Keup motioned and Zimmerman seconded to return to open session at 7:00 pm.

Keup motioned and Zimmerman seconded to approve the October 12, 2016 meeting minutes. Motion passed unanimously.

Clerk reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 4800 through 4820 and three ACH transactions for a total of \$17,547.27. Dalbec motioned and Keup seconded to approve payment of bills. Vouchers presented for payment were reviewed prior to the board meeting and processed with check numbers 4821 through 4869 for a total of \$30,759.60. Motion passed unanimously.

Fire Department Report

Chief Fiegle reported the department responded to 10 calls in the Town of Superior and one in the Village of Oliver during October. There are fundraising boards for a cruise and a cross bow at the Oliver Tavern and a gun rifle board will soon be set up at Manitou Inn. Check the Fire Department Facebook page for more information. The department responded to the train derailment in October and were on the scene for 30 hours. Expenses will be billed to the railroad(s). The annual food drive is scheduled for Saturday, December 17th. Last year's donation was second only to the post office collection!

Effective November 1st, the County dispatch center began dispatching the three communities closest to all structure fires at the same time. This enhances our current automatic aid agreement. Wrenshall will be one of the communities notified of structure fires on the towns West border, and they have been made aware of that.

Remember to close your doors to prevent fires from spreading. A recent attached garage fire was contained and no one was injured because the resident had the door closed. Remember safety while hunting, especially if using a heater in a stand or blind. If you become lost or disoriented, please call for assistance as soon as possible, and always make sure weapons are secure before climbing in and out of stands and blinds. Complete report is on file with the clerk.

Treasurer Report

Treasurer Theien reported the Fire Department account balances total \$64,212.66; and town accounts total \$499,809.31 as of October 31, 2016. A discrepancy of \$1 was found between the balance sheet and the summary report.

[Immediately after the meeting, the discrepancy was located; \$1.00 of interest was not included in the TSFD account on the balance sheet, but was included in the summary report.] Complete report is on file with the clerk.

Plan Commission Report

Plan commission did not need to meet this month.

Stony Brook Report

Dalbec reported the Halloween Event was held and discussion continues on donations and promotional information.

The next meeting is scheduled for the end of this month. The group is looking at the accounting system with the Town.

Chairman Report

Keup reported a culvert was replaced on Hammond Avenue; Black Bear Road was ditched and the turnaround was cleaned up; Reed Merrill Rd was ditched and repaired; a culvert was replaced on Point of Rocks Road and it was ditched; and the side of Tuff Rd was repaired and it was spot graveled. The new pickup truck sander is here and we have an offer to purchase the old one. Keup will check on the correct process to sell used equipment. New batteries have been installed in the excavator and a grader, and all equipment is in good shape and being winterized. Keup reported we no longer require the use of culvert markers on the sides of the road like was done years ago.

Deputy Clerk Kelly Carlson has been appointed by the Clerk. The refrigerator in the hall quit working over the weekend. The refrigerator from the garage, which is not owned by the Town, was moved temporarily into the hall to accommodate the Lion's Club dinner on Thursday. Keup will meet with Pete Radzak and purchase a new refrigerator.

Inspection Services Report

Clerk read the report for October 2016 indicating the following five building permits were issued: 1) shed on E Cty Rd B, 2) remodel on Ullan Rd, 3) deck on S Cty Rd A, 4) roofing on Oakland Rd, and 5) a new dwelling on Ridgeview Dr.

Correspondence

The 2015 Consumer Confidence Report for Manitou Falls Sanitary District has arrived and will be posted for viewing. Douglas County Highway Department responded to the Town's request for ATV access between Tuff Rd and Darrow Rd, and from Tuff Rd to Manitou Inn. At the time Cty Rd B was constructed, the County agreed to discontinue the designated ATV route in order to receive federal funding for the construction project and to add paved bike lanes on each side of the highway. The designated ATV routes can't be allowed on this section of Cty Rd B until the useful life of the pavement has elapsed, which is estimated at 20 years. Enbridge submitted notification of their recent petition to withdraw its Sandpiper Pipeline Project applications. They will retain the easements they have secured, but will now focus on moving the Line 3 Replacement Project through the Minnesota regulatory process.

Old Business

- a. Zimmerman moved and Keup seconded that we approve the garbage/recycle ordinance. Roll call vote was taken. Zimmerman: Aye; Dalbec Aye; Keup Aye. Motion passed unanimously.
- b. Draft credit card policies were reviewed. Supervisors preferred Policy D, but statement needs to be added to indicate that the Board of Supervisors must authorize opening any credit card account. Clerk will add the language and bring to December board meeting for approval.
- c. Keup motioned and Zimmerman seconded to approve the Oliver Fire Department agreement. Motion passed unanimously.

- d. Dalbec will follow up with AI from Rural Mutual on insurance review and renewal and the fire department officer coverage.

New Business

- a. Fuel bids were opened with Superior Fuel being the low bidder. Check on responsiveness for keepfill. Keup motioned and Zimmerman seconded to award the fuel bid to Superior Fuel. Motion passed unanimously.
- b. Billing Statement from Wisconsin Farm Bureau Federation included a \$5 contribution to the Wisconsin Farm Bureau Foundation, a nonprofit entity organized to support ag education programs. Keup motioned and Zimmerman seconded to donate the \$5. Motion passed.
- c. Dalbec motioned and Zimmerman seconded to continue with Douglas County collecting taxes on behalf of the Town. Motion passed unanimously.
- d. Public hearing tentatively scheduled for December 1. [Due to County deadlines realized after this meeting was scheduled, the public hearing had to be rescheduled to November 29 at 6pm.] Clerk will post and publish notices.
- e. After review of the Fee Schedule, Keup motioned to increase the town hall rental fee effective January 1, 2017, by \$25 to \$75/day for hall rental, and \$100/day for hall and kitchen rental. People who already have contracts for 2017 are grandfathered in. Dalbec seconded. Motion passed unanimously. Keup motioned and Dalbec seconded to increase the garbage/recycle late fee to \$3/month effective January 1st, 2017. Motion passed unanimously. Keup motioned and Zimmerman seconded to add to the fee schedule "Calendar year waivers for garbage/recycle must be requested in writing by the property owners and approved by the board." Keup motioned and Zimmerman seconded to charge 0.25 per black/white copy and 0.50 per colored copy, even if two-sided. Motioned passed unanimously.

Pat Ryan reported on KAFO and game reserves. Ron Pete suggested we contact the Town of Oakland (or other communities) to see if they are interested in doing combined cleanup days in the spring and fall, so residents of both communities would have both a spring and a fall cleanup.

Meeting adjourned at 8:30pm.

DRAFT MINUTES 11-14-16

MINUTES APPROVED ON THIS _____ DAY OF _____, 2016.

CHAIR SIGNATURE _____

CLERK SIGNATURE _____