



# Town of Superior

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Chair: Sheila Keup  
Supervisor: Janet Dalbec  
Supervisor: Bob "Zimm" Zimmerman  
Clerk: Patrice Stalvig  
Treasurer: Cindy Theien

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## MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, February 8, 2017

Meeting called to order by Supervisor Jan Dalbec at 7:02 pm.

Pledge of Allegiance was recited and compliance with the open meeting law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall, and the Website. Present: Supervisors Dalbec and Zimmerman, Treasurer Theien, and Clerk Stalvig; Absent: Chair Keup.

Zimmerman motioned and Dalbec seconded to approve the minutes of the January 11, 2017 board meeting. Motion carried.

Clerk reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 5003 through 5030 and four ACH transactions for a total of \$12,779.06. Zimmerman motioned and Dalbec seconded to approve payment of bills. Vouchers presented for payment were reviewed prior to the board meeting and processed with check numbers 5031 through 5071 for a total of \$180,622.80. Motion passed unanimously.

### Fire Department Report

Herb Walsburg reported the department responded to 10 calls in January; seven EMS calls and three Fire/Rescue. The Snowshoe Races in Oakland, which are a joint fundraising effort, are Sunday, February 18<sup>th</sup>, starting at 1pm. The department is preparing to purchase a UTV and Skid unit with using funds raised by the department and money from a DNR grant. These two units are used together to improve patient care and department safety. The purchase will be voted on at the next Fire Department business meeting. February is American Heart Month. Tips for a healthy heart: be active for 30 minutes a day, quit smoking, eat a heart-healthy diet high in fresh fruits and vegetables and low in sodium and trans fats, and consult your doctor. Complete report is on file with the clerk.

### Treasurer Report

Treasurer Theien reported total cash available of \$1,192,910.78 at the end of January; however, most of this money is paid back out to the state, county, school district and WITC for property taxes. \$941,140 of January's income was for property taxes. Theien reported total cash assets for the Fire Department of \$67,116.58; expenses last month of \$482.74 were for fundraising supplies. Complete reports are on file with the clerk.

### Plan Commission Report

Dalbec reported the Plan Commission is recommending the Board approve Enbridge's request for access off the Irondale Road and the use of Irondale, Pokegama and Cemetery Roads as haul roads on a temporary basis. This will be addressed under new business.

### Stony Brook Report

Dalbec reported the Stony Brook meetings have been put on hold until the end of March, when they will meet to plan for the Easter Egg Hunt in April.

Chairman Report No report this month.

Inspection Services Report

Clerk reported one building permit was issued in January for a shed on Cty Rd B in Foxboro. Town’s portion of the permit fee is \$25.

Correspondence

Dalbec reported the Board received three forest crop law withdrawal orders: 76.83 acres and 64.43 acres owned by Tri-State Holdings, LLC and 40 acres owned by Christian & Julie Litchke. Clerk read a thank you card received from Jim and Jane Olson for the quick response to their request for sanding.

New Business

- a. Kelly Carlson of Pony Express 4-H requested a waiver of the hall rental fee for their fundraiser on March 12. Dalbec motioned and Zimmerman seconded to allow waiver of town hall fee for Pony Express 4-H Club. Motion carried.
- b. Five Bugles was unable to attend the meeting for the Fire Department Needs and Site assessment; requests an alternate date.
- c. Herb Walsburg reported the Board and Fire Department are working with Horton Group to provide a retention rewards program for the Fire Department. Similar to a retirement fund, the program would be paid partly by the state and partly by funds from the Town or Fire Department for Department volunteers who have met strict criteria, and would be paid out after a certain age and number of years of service. The Board, Fire Department and Horton Group will continue to work together to set up a program that can be continually funded.
- d. Zimmerman moved and Dalbec seconded to continue our agreement with Kirk Law Office. Motion carried.
- e. Zimmerman motioned and Dalbec seconded to grant permission for haul and access roads to Enbridge. Enbridge requested use of Irondale, Cemetery and Pokegama Roads as haul roads during winter clearing, and temporary pads for access off of Irondale for clearing and construction. Access already exists off of Pokegama and Cemetery Roads. Dalbec reported she believed the weight limit of the roads was 40 tons, and instructed Enbridge to work directly with Bill Conner and Rob Gronski for verification. [Note: Conner reported the next day there is no weight limit on any of the three roads in question.] Motion carried.
- f. Dalbec motioned and Zimmerman seconded to move forward with the process of refunding money owed to Dave Willoughby after the assessment review. Motion carried.
- g. Discussion took place on how to ensure the assessor knows when a building or part of a building has been razed, in order to properly assess the owner. Zimmerman will look into the county’s current procedures to see if the Town can do an educational process, and will report back at next month’s meeting.
- h. Zimmerman motioned and Dalbec seconded to advertise for a part-time employee again. The title of Heavy Equipment Operator is not accurate for the position as they do primarily maintenance, brushing and may drive the trucks. Clerk will review the contract and advertise the vacancy for one week.
- i. Plan Commission Chair appointment is postponed until next month.
- j. Auditing company Anderson, Hager & Moe asked if Town wants an audit of 2016 records. Clerk and Treasurer reported a 2016 audit had not been included in the budget. Dalbec motioned and Zimmerman seconded to have a 2016 audit performed. Motion carried.

Resident Bill Britton asked for an update on the status of the funding for the Copper Creek Bridge. Dalbec reported she hadn’t found any information yet and the process will likely be taken on by the incoming board.

Meeting adjourned at 8:10pm.

DRAFT MINUTES 2-9-17

MINUTES APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

CHAIR SIGNATURE \_\_\_\_\_ CLERK SIGNATURE \_\_\_\_\_