



# Town of Superior

4917 South State Road 35  
Superior WI 54880



Phone: 715 399-8385  
Fax: 715-399-0181  
E-mail: townofsuperior@centurytel.net  
Web: www.townofsuperior.net

Chair: Sheila Keup  
Supervisor: Janet Dalbec  
Supervisor: Bob "Zimm" Zimmerman  
Clerk: Patrice Stalvig  
Treasurer: Cindy Theien

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## MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, January 11, 2017

Meeting called to order by Chair Sheila Keup at 7:01 pm.

Pledge of Allegiance was recited and compliance with the open meeting law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, and the Town Hall. Present: Chairman Keup, Supervisors Dalbec and Zimmerman, Treasurer Theien, and Clerk Stalvig.

Keup motioned and Zimmerman seconded to approve the meeting minutes of the December 14<sup>th</sup> board meeting. Dalbec stated under new business item #b, Treasurer Theien will be following up with the DNR, since she was already in contact with them. Keup amended the motion to include the correction. Zimmerman seconded. Motion passed unanimously.

Zimmerman motioned and Keup seconded to accept the minutes of the special board meetings of December 21 and December 26. Motion passed unanimously.

Clerk reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment were processed with check numbers 4940-4980 and three ACH transactions for a total of \$119,687.27. Of those payments, check numbers 4947-4955 and 4967-4973 were payments approved by the board during the December special meetings for a total of \$89,753.69. Resident asked about the year-end stipend payments the board approved and board explained they were essentially bonuses for town employees and staff and fire department staff who do so much for our community, similar to bonuses provided in the past.

Vouchers presented for payment were reviewed prior to the board meeting and processed with check numbers 4981-4999 for a total of \$16,304.34. In addition to the report provided, the clerk reported three vouchers were presented for payment of January settlement property taxes, reviewed prior to the board meeting and processed with check #5000 to Douglas County for \$202,925.39; #5001 to Superior School District for \$404,610.47, and #5002 to WITC for \$14,308.84. Of all the real estate property taxes collection, the Town only retains the levy amount of approximately \$148,000. Motion passed unanimously.

### Fire Department Report

Chief Fiegle reported the department responded to 8 calls in December; 164 calls during 2016; 8 more than last year. The fundraising boards at the Oliver Tavern and Manitou Inn are still open and the Oliver Tavern holds a monthly meat raffle on the 15<sup>th</sup>. The contract for a fire truck has been signed with Custom Fire; a progress payment of \$84,064.00 is due upon shipment of the chassis. Fiegle will request funding from FEMA and the Town will make the payment. 2017 goals include an ISO survey, completing the FEMA grant, getting proposed fire station to referendum state, and establishing a Length of Service Award program. Fiegle reported account balances. Full report is on file with the clerk.

### Treasurer Report

Treasurer Theien provided a cash summary report and the treasurer's and clerk's separate reconciliations. The ending balance for December 2016 was \$750,255.33 due to property tax payments being received. Most of the property tax

- g. The Clerk returned the stipend paid out in December. The Board is not allowed to pay the Clerk a stipend.
- h. The 2015 audit report is complete and a copy is available to view at the Town Hall. Residents may request a copy for \$6.25. The auditors will be reporting at the annual meeting in April.

Meeting adjourned at 8:13pm.

DRAFT MINUTES 1-12-17

MINUTES APPROVED ON THIS 8<sup>TH</sup> DAY OF February, 2017.

CHAIR SIGNATURE Janet Dalka

CLERK SIGNATURE Patricia Staley