



Town of Superior

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Chair: Sheila Keup
Supervisor: Janet Dalbec
Supervisor: Robert "Zimm" Zimmerman
Clerk: Joan Radzak
Treasurer: Cindy Theien

TOWN OF SUPERIOR – ANNUAL MEETING Wednesday, April 18, 2017

Chair Sheila Keup called the Annual Meeting to order at 7:02pm.

The Pledge of Allegiance was recited.

Compliance with the Open Meeting Law was met, with notices posted at the Town Hall, Superior Meats, Bartley's, Four Corners Store, Vine Body Shop, and published on the website and once in the Daily Telegram as a service to residents.

Chair Keup introduced the newly elected officers, incoming Chair Ron Pete, and Clerk Joan Radzak. Re-elected Supervisors Dalbec and Zimmerman were also recognized, along with appointed Treasurer Cindy Theien.

In addition to Chair Keup, Supervisor Dalbec, Supervisor Zimmerman, Clerk Radzak and Treasurer Theien, 37 residents were in attendance.

After review, motion was made by Keup and seconded by Zimmerman to accept the minutes for the April 19, 2016 annual meeting. Motion unanimously approved by voice vote.

2015 Audit Presentation prepared and presented by Liz Jacobson, CPA, from Anderson Hager & Moe. An audit was performed for the year ended December 31, 2015 by Anderson Hager and Moe. Ms. Jacobson indicated that the accounting firm delivered an Independent Auditor's Report and issued a "Qualified Opinion." This type of opinion is considered the best level of audit opinion that a town can receive. Based on financial statements for the year ended December 31, 2015, total assets of the Town were \$799,849; total restricted funds were \$289,156; and total unrestricted funds were \$510,693. Actual receipts were collected in the amount of \$1,027,525 and long-term liabilities totaled \$357,396. Chair Keup opened the floor up to questions, but none were presented.

2016 Annual Financial Report prepared and presented by Treasurer Cindy Theien. The balance sheet as of December 31, 2016 shows total assets of \$750,255. Since the Town works on a cash basis, payroll is included in total liabilities. A summary report comparing 2016 actual amounts to budgeted amounts was also reviewed. Extraordinary items included \$80,000 taken from the general fund in December 2016 to pay PILT (Payment in Lieu of Taxes) outstanding from 2015.

Resident Ron Pete motioned and Resident Brian Laverdiere seconded to accept the annual financial report. Motion unanimously approved by voice vote. A copy of the report is on file with the clerk.

Town of Superior Fire Department 2016 Annual Report – Fire Chief Darryl Fiegle reported current membership at 30 members. Three members were recognized for 20-plus years of service: Brian Laverdiere, Pete Fornengo and Gary Meysman. The department had a very busy year with 1,553 man-hours of training, 105 man-hours providing education to our schools and 672 man-hours at stand-by events and fundraisers. The department responded to 164 calls; 122 were in the Town of Superior, 30 in the Village of Oliver and the balance of calls were mutual aid for surrounding towns. Average response times were 12 minutes for fire calls and 11 minutes for EMS calls. Since 2011, there has been a 41% increase in calls.

Additional equipment placed into service include an engine-2 thermal imaging camera, upgrades to 2 SCBA to 4500 PSI, 1 set of turnout gear, E-2 Hurst mounts, squad-1 portable suction device for medical emergencies, and 2 tool kits for each station. Approximately 559 man-hours were dedicated to new equipment and maintaining existing equipment. The department received grant funding in 2016, as follows:

FEMA Assistance of Firefighters Grant	Engine	\$451,000
State Farm	Equipment	\$500
KWIK Trip	UTV Skid Unit	\$500
Enbridge	UTV Skid Unit	\$1,000
Douglas County EM EMS Grant	EMS Equipment	\$1,000
A & E Homes Inc.	Extrication Class X4	\$2,500
Benna Ford	Thermal Camera	\$500
DNR FFP Grant	Pump, PPE, Tank, Hose	\$2,576

A copy of the annual report is on file with the clerk.

Chief Fiegler introduced Assistant Chief Bob Zimmerman who provided a brief presentation. In 2011, the department began a review of the existing fire hall building. The current building has an insufficient R-value, the slab is separating and mold issues have developed. In 2013, an impromptu committee was formed to assess the situation. In 2016, Five Bugles design firm was brought in to develop a needs assessment to include housing of the new 33' fire truck coming in July 2017. The public will be invited to meetings to provide their input prior to a referendum being put before the voters.

Resident Polly Anderson asked if the location for a new fire hall was already set in stone. Supervisor Dalbec indicated that it may be determined that the current site is not sufficient. Dalbec noted that some confusion may have arisen when the agenda for a recent special meeting listed consideration of a proposal for a site assessment instead of a needs assessment. At this point, only a needs assessment has been approved. A site assessment has not been approved and could be very expensive. However, a site assessment would provide a full blown analysis including the best location for a new building.

Business of the Annual Meeting – Chair Keup briefly explained the authorities the electors have at the annual meeting. Keup asked if there was any objection to voting by written ballot. No objection was made. Keup indicated that any action taken by the residents would be done by written ballot. **Motion made by Resident Ron Pete and seconded by Keup to decide the method of voting prior to each issue.** Resident Roger Letourneau indicated that this method may not be advisable since it could be viewed as a manner to sway outcomes. **Motion retracted.** Residents Bill Britton and Diane Zimmerman volunteered to tally written ballots and provide results for all actions taken at the meeting.

Constable Position – The position of Town Constable was never abolished. This elected position is currently vacant (it was not included in the 2017 budget). **Motion by Zimmerman and seconded by Keup to appoint a Town Constable to fill the current vacancy until the position can be filled at the next regularly scheduled election (April 2019).** Resident Ron Pete recommended that if approved, the position should be paid on a per call basis with reimbursement for mileage. **Votes: Yes 27; No 9; Abstain 1. Motion carried.**

Dump Road Property – Residents were informed that Northern Interstate Construction submitted a letter of interest on April 4, 2017 to purchase a 40-acre parcel located on Dump Road for use as a sand pit. Electors must grant authority to the board to buy or sell property. It is unclear what the current value of the property is. Residents expressed concern about possible liability, as the property was formerly used as a dump. A resident indicated that the dump was previously capped. Any liability issues could be worked out in a contract. Resident Billy Anderson recommended that the Town sell the property as it has not been used in years and the Town is currently unable to collect any taxes from the property. A suggestion was made to eliminate the use of the word bidding to ensure that the property was awarded to the highest bidder instead of the lowest bidder. The Board could accept offers for the sale of the land. **Motion by Keup and**

seconded by Resident Jeanne Salveson to move forward with the sale of the Town's property located on Dump Road, as described in the letter from Northern Interstate Construction. Votes: Yes 34; No 3; Abstain 0. Motion carried.

Rock Quarry (Baumgartner Road) – Motion by Resident Byron Card and seconded by Bill Britton to put the Town's rock quarry property up for sale. Resident Billy Anderson indicated that the Town has not used the gravel pit in over 30 years. Resident William Johnson noted that Monarch owns the adjacent property and it is likely an appropriate time to sell such property. **Votes: Yes 34; No 3; Abstain 0. Motion carried.**

Ditching Requested – Resident Lucy Johnson asked that the Town do something about the ditching on Darrow Road located along the S-Curve just south of Baumgartner Road. She noted that this is a sharp corner and it is made more dangerous since there is not proper ditching.

Clerk's Salary – Resident Roger Letourneau expressed his view that the salary for the Clerk's position was too high. At last year's annual meeting, residents approved an increase in the Clerk's annual salary from \$9,600 to \$20,000. The change did not become effective until the start of the new term in April 2017 (under Wisconsin Statutes, no change may be made in the compensation that applies to the current term of office). Letourneau indicated that this is not about a specific person but rather the position itself. Residents expressed their views related to the responsibilities of the Town Clerk position and whether the salary was appropriate. **Motion by Roger Letourneau and seconded by Billy Anderson to reduce the Clerk's annual salary from \$20,000 to \$15,000 effective April 2019. Votes: Yes 16; No 18; Abstain 1** (two residents had already left the meeting). **Motion failed.**

Budget Increase for Stony Brook – **Motion by Roger Letourneau and seconded by Jan Dalbec to raise the budget up to \$20,000 for grant matching and infrastructure for Stony Brook Park. Votes: Yes 15; No 19; Abstain 1** (two residents had already left the meeting). **Motion failed.**

Five Bugles Agreement – Resident Roger Letourneau expressed his concerns with some of the terms included in the Five Bugles agreement related to the fire hall needs assessment. Chair Keup indicated that the agreement had been reviewed by the Town's attorney prior to consideration by the board.

Next Annual Meeting Hearing no objection, Chair Keup set the next annual meeting date on Tuesday, April 17, 2018, being the default statutory date.

Meeting adjourned at 8:51 pm.

Respectfully submitted,
Joan Radzak, Clerk

DRAFT MINUTES 4-20-17

MINUTES APPROVED ON ____ of _____, 2018

CHAIR _____

CLERK _____