



Town of Superior

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Chair: Ronald Pete
Supervisor: Janet Dalbec
Supervisor: Bob "Zimm" Zimmerman
Interim Clerk: Patrice Stalvig
Treasurer: Cindy Theien

MINUTES OF THE TOWN BOARD OF SUPERVISORS MEETING Wednesday, October 11, 2017

Meeting called to order by Chair Ron Pete at 7:42 pm.

Pledge of Allegiance was recited and compliance with the open meeting law was met with postings at Vine Body Shop, Superior Meats, Bartley's, Four Corners Store, the Town Hall, and posted on the website. Present: Chair Pete, Supervisor Dalbec, Supervisor Zimmerman, Treasurer Cindy Theien and Interim Administrative Assistant Joan Radzak. Interim Clerk Patrice Stalvig was absent.

Zimmerman motioned and Dalbec seconded to approve the October 11, 2017 regular board meeting minutes as presented. Motion passed unanimously.

Radzak reported the bills paid under the Alternative Claims Procedure. Vouchers presented for payment from October 12 through November 7 were processed with check numbers 5495 through 5534 and three ACH transactions totaling \$32,574.39.

Vouchers presented for payment were reviewed and approved prior to the board meeting and processed with check numbers 5535 through 5551 totaling \$36,748.43.

Fire Department Report

Chief Darryl Fiegle reported the department responded to 12 total calls in October, comprised of 6 EMS calls and 6 fire/rescue calls. Darrow Road Church recently donated part of the Harvest Dinner proceeds to the TSFD Auxiliary. Engine 2 is in need of pump repairs. The rear tires on the tanker have been replaced. Thanks to everyone who attended the recent fire hall informational meetings. The full report is on file with the clerk.

Treasurer Report

Treasurer Theien provided a cash summary report and the treasurer and clerk's separate reconciliations. The ending balance for October was \$515,436.71. The Treasurer reported the Fire Department balance at month end of \$35,647.98. Scrap metal collected at Clean-Up Day was brought to Simko and resulted in proceeds of \$617.40 which were donated to the TSFD. The funds will be put into the TSFD Equipment Fund. The full report is on file with the clerk.

Plan Commission Report

Dalbec reported that being that there were no issues to address, there was no Plan Commission meeting this month.

Stony Brook Report

Dalbec indicated that there was no report this month for Stony Brook Park.

Chair/Supervisor Report

Supervisor Zimmerman reported that a lot of trees and brush came down in the recent snow storm keeping the garage staff busy with tree removal and plowing. Final road grading will be done before freeze up. The Hammond Avenue wooden bridge weight limits have been reduced pending inspection. Truck #10 will be going in for front tires. The grader warning lights were replaced. The 1-ton truck with sander is no longer operational. The truck will need to be replaced. The garage staff hauled 4 truck-loads of scrap metal to Simko following Clean-Up Day (proceeds donated to the TSFD). Perhaps next year Kimmes or some other business would donate hauling services for this purpose. Chair Pete reported that since the Town does not currently have an Animal Control Officer, he visited a resident's home where a neighbor's cattle have been trampling on the lawn. A letter was sent to the neighbor with a copy to the Sheriff.

Inspection Services Report

Four building permits were issued in October, including one accessory building, two remodels and one shed.

Douglas County Board Update (Pat Ryan)

Pat Ryan provided an update on Douglas County Board matters. The DNR has indicated that 26 packs of wolves are currently located in Douglas County. Several dogs have been killed by wolf attacks. Residents should closely monitor children and pets. The Regional Housing Committee recently met and reported that money is available to residents for allowable projects (insulation, siding, etc.) based on income limits. Contact the Douglas County Zoning Office for additional information.

Correspondence

- a. Tax Collection Bond. The Town recently received a letter from Carol Jones, Douglas County Treasurer, indicating that 2017 Wisconsin Act 52 removes the restrictions of the maximum amount of the \$250,000 for the tax collection bond. Unless exempt by local ordinance, a municipal treasurer must now provide a bond to be in an amount no less than the amount of state and county taxes apportioned to the town under which the treasurer promises to pay over all taxes that are required to be paid to the county treasurer. A bond providing coverage in the appropriate amount has been purchased.

Old Business

- a. Town Clerk Position. Patti Stalvig has been appointed Interim Clerk.
- b. Proposed New Fire Station Special Town Meeting Cancelled. The Special Town Meeting regarding the proposed new fire station scheduled for November 13 has been cancelled. A future meeting will be scheduled. The Committee will continue progress on plans for the fire station.

New Business

- a. Purchase of Truck to Replace 1-Ton Pick-Up. Chair Pete motioned and Zimmerman seconded to move forward with the purchase of a truck to replace the 1-ton pick-up truck. Motion carried. Pete noted that several quotes have been received for a new truck. However, he would like to speak to several dealers first before the truck is purchased.
- b. Hammond Avenue Bridge Structural Analysis. Quotes were received from MSA Professional Services and Ayres Associates in the amounts of \$3,900 and \$980, respectively, to perform a structural analysis on the Hammond Avenue 16-foot wooden bridge. Motion by Pete and seconded by Zimmerman to approve the quote from Ayres Associates in the amount of \$980 to perform a bridge structural analysis and provide a recommendation.
- a. Sand Pit Property. Chair Pete noted that Steve Rannenbergh of Douglas County Zoning has notified the Town that additional procedures may be necessary to limit the Town's liability for the sealed dump on the sand pit

property recently sold to Udeen Trucking. Chair Pete indicated that more information is needed since it was his understanding that the dump site was properly capped and sealed years ago. The matter will be placed on next month's agenda for the regular meeting.

- b. Allocation of Sand Pit Sale Proceeds. Chair Pete noted that residents had requested that sale proceeds for the sand pit property be allocated to Town road improvements. Motion by Chair Pete, seconded by Zimmerman, to allocate sale proceeds from the sale of the sand pit property in the amount of \$299,999 be allocated for road improvements, road maintenance (including bridges, if necessary), and road equipment. Motion carried. A resolution template was provided to the board creating a reserve fund to allocate funds for such purpose. The resolution will be placed on the agenda for next month's regular board meeting.

The meeting moved into closed session under Wisconsin Statutes, Section 19.85(1)(c) for employment and compensation discussion. The meeting reconvened in open session at 8:46 pm.

Meeting adjourned at 8:47 pm.

DRAFT MINUTES 11-19-17

MINUTES APPROVED ON THIS _____ DAY OF _____, 2017.

CHAIR SIGNATURE _____

CLERK SIGNATURE _____